

REQUEST FOR QUOTATION
PR9854942
THE EMBASSY OF THE UNITED
STATES OF AMERICA REQUIRES A

Company: _____

To provide the following:

	Item Description	Quantity	Unit price	Total
1.	Brand or equal Dell Optiplex 7480 All In One Minimum Specs: Processor: Intel® Core™ Intel Core i7-9700 Ram Memory: 8GB DDR4 at 2666MHz (1x8GB) Video: Intel® Integrated Graphics Keyboard: Dell KB216 Wired Keyboard, Spanish Hard Drive: SATA 1 TB Hard Drive, 7200 RPM Operating System: Windows 10 Pro, 64bit English, French, Spanish Mouse: Dell MS116 Wired Mouse Black Network: Wi-Fi Intel® inalámbrica-AC 9560, de doble banda 2 x 2 802.11ac con MU-MIMO + Bluetooth 5 Monitor: InfinityEdge de 23,8" Warranty: 3 years	11		
2.	Antivirus Licensing – Norton 360 (Brand Name or Equal) Specs: One-year real time threat protection against existing and emerging malware threats, including ransomware and viruses.	11		
3.	MS Office Professional 2019 Licensing Specs: Spanish version, Government, Perpetual license	11		

A. Supplies and Prices:

The Contractor shall provide to the U.S. Government the new products as described in the specifications for the stated firm fixed price. Further, the Contractor shall properly perform the delivery and installation to the location set forth under Place of Delivery, of this document. The firm fixed price shall include the products pre-delivery inspection, certificates of origin, operator's manuals, warranty certificates and any other documentation mandated by the destination country.

B. Delivery Date:

Delivery Date is **thirty five (35) calendar days** maximum after receipt of the award. Must deliver all items.

C. Place of Delivery:

The contractor is responsible for ensuring delivery of goods in Tegucigalpa, Honduras. The exact address will be provided to the vendor awarded.

D. Evaluation Factor:

- a. The U.S. Government intends to evaluate this requirement based on the lowest price technically acceptable (LPTA). *NOTE: Offerors shall include specific details and **delivery time** in their responses to this RFQ. All pricing shall reflect Lempiras.*
- b. **Company Documents:** Please include the following documents (all documents should be up to date):
 - Company License / SAM Number
 - Company RTN
 - Company address and telephone Number
 - Contact Name, telephone number and email address
- c. **Delivery Terms:** The vendor is responsible for the delivery of all items listed above under this Request of quotation (Brand name or Equal) in the stated shipping address. Offers shall include proposed delivery time.
- d. **Offers/ Quotes:** Complete pricing section in Lempiras (L).

NOTE:

52.225-17 Evaluation of Foreign Currency Offers (FEB 2000)

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using the exchange rate used by the Embassy in effect as follows:

- (a) *For acquisitions conducted using sealed bidding procedures, on the date of bid opening.*
- (b) *For acquisitions conducted using negotiation procedures—*
 1. *On the date specified for receipt of offers, if award is based on initial offers; otherwise*
 2. *On the date specified for receipt of proposal revisions.*
- e. **Tax Exempted:** VALUE ADDED TAX (VAT) is not applicable and shall not be included in the CLIN rates or Invoices because the U.S. Embassy has a tax exemption certificate from the host government. Tax Exemption will be sent digitally for your support.
- f. **Payment:** Payment through **Government Purchase Credit Card**. Payment will be processed once the requester has confirmed as complete the delivery of all items.

Your offer must be submitted no later than **April 30, 2021 at 3:00 p.m. (Tegucigalpa, Honduras Time)** via e- mail to sosaax@state.gov. **Offers received after the deadline will not be considered.**

If there are any questions regarding this Request for Quotation, please contact Ada Sosa, Program Assistant, email: sosaax@state.gov

April 15 2021

Company: _____

Contact Name and Position: _____

Telephone Number: _____

Signature: _____

Date: _____

PLEASE FILL PRICES, TOTAL, AND SIGN. THIS REQUEST OF QUOTATION SHOWS YOUR PROOF OF READING AND UNDERSTANDING OF THE BID.